

**Skills Development & Training/ Website 2010 – 2011 Evaluation Form**  
 Refer to the 2010 – 2011 Skills Development & Training/Website Criteria/Guidelines to ensure eligibility for proposal  
 Note: This form is available electronically (call 780.968.3511 or e-mail Marissa Brewer at [Marissa.Brewer@gov.ab.ca](mailto:Marissa.Brewer@gov.ab.ca) to request assistance in completing)

**Please submit your project evaluation report covering the following information below**

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- 1. Project Name:**
  
- 2. Start Date of Project:**  
**End Date of Project:**
  
- 3. Project Manager & Full Contact Information:**
  
  
- 4. Project Summary:** (brief description of what occurred)

**5. Actual Project budget costs: (exclusive of GST)**

**NOTE:** Itemize each project expense and submit photocopies of all supporting/backup documentation; i.e., all expense itemized invoices, a proof of payment such as copies of cancelled cheques, receipts, etc. for verification.

Actual Project Expenses	Cost	ERTG Office Use

**6. Performance Measures Results:** (the results you achieved as relates to your “Project objectives and performance Measures” stated in your proposal – item #8)

(a)

(b)

Overall did your project: (choose one)

a)  exceed your project goals/objectives

b)  meet your project goals/objectives

c)  did not meet your project goals/objects (explain why):

**7. Recommendations/comments:** (*Your comments are valued. Please reflect your own project goals, process of web development through the Skills Development & Training program, or other related information that may be useful for future planning and development?*)

*Thank-you for your participation and time.*